

Procedure Internal Audit P8.2.2 Rev. G

Approved By: Mike Orsini, Quality Manager

Purpose: To document the procedure for internal quality system audits.

Scope: All internal quality audits.

Authority: The Quality Manager has the authority to change or modify this procedure.

Reference Documents and Records

- Policy Element 8.2.2 Internal audit and 8.2.3 Monitoring and measurement of processes.
- Quality Records Procedure P4.2.4

Change History

Date	Change	Rev	By
12/10/96	Added titles to responsibilities	B	MO
01/02/97	Added Auditor Training requirements	C	MO
03/19/97	Step 8 - review results with person responsible for area audited.	D	MO
10/21/00	Revised responsibility for scope of audit, added input to computer system, and filing into audit books and reports. Done to reflect current practices	E	MO
10/29/2002	Updated to the ISO 9001:2000 requirements and flowcharted.	F	MO
8/27/03	Updated Procedure to show that the QM is responsible for scope of audit and added the use of outside consultants to conduct audits. Added QM responsible for CAR implementation as result of audit.	G	MO

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