## Procedure Pre-production Samples P7.1-1 Rev. G

**Approved By:** Keith Gibson, President

**Purpose:** To document the process for planning and production of samples.

**Scope:** All pre-production samples

**Authority:** The President and Quality Management Rep has the authority to change or modify

this procedure.

## **Reference Documents and Records**

Policy Element 7.1 Planning for Product Realization

• BOM (Methods Master)

• Pricing Work Instruction (OFF-004)

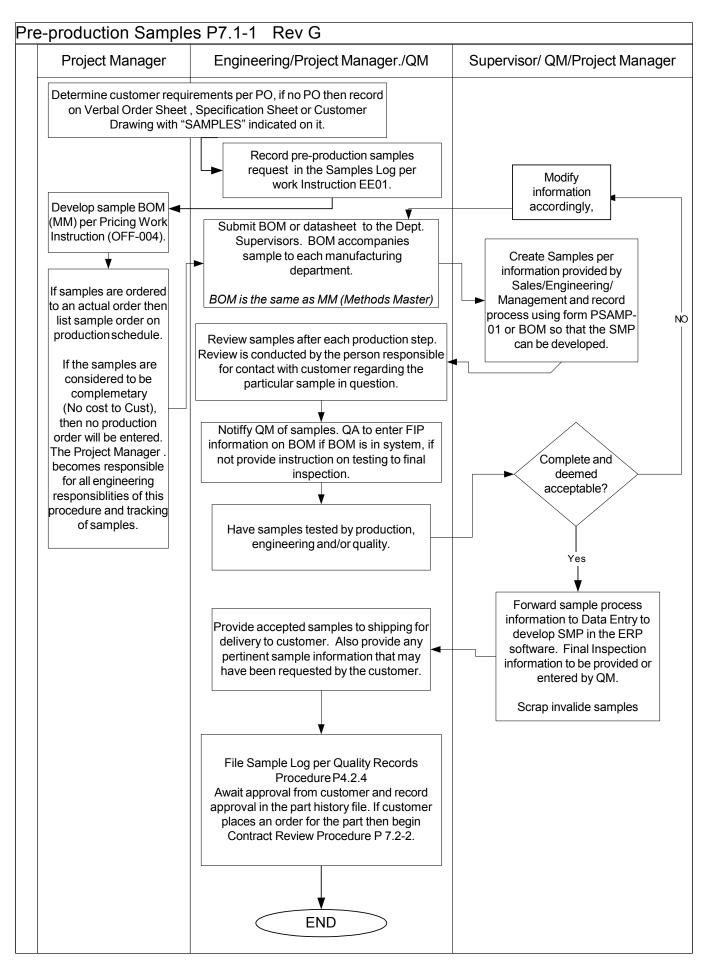
Sample Log

Work Instruction EE01

Quality Records Procedure P4.2.4

## **Change History**

Date	Change	Rev	Ву
06/13/96	Change procedure entirely to match current methods – changed name of procedure from Project Planning to Pre-Production Samples	В	MO
12/10/96	Steps revised and clarified due to preassessment audit.	С	MO
01/02/97	Revised entirely	D	MO
10/12/01	Removed original paragraph 3 was redundant in explaining samples BOM development. Removed ref. To CLC system.	E	MO
10/8/02	Flowcharted	ш	MO
05/2/06	Removed references to work instructions that are no longer used. Added use of Verbal order form. General modified procedure to reflect current practices.	G	MO



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