Procedure Software Control P4.2.3-7 Rev. F

Approved By: Kyle Gibson, Quality Manager

Purpose: To define method to control software that affects the quality management system.

Scope: All software used for manufacture or control of the organization.

Authority: The Quality Manager/Manager of Information Systems has the authority to change

or modify this procedure.

Reference Documents and Records

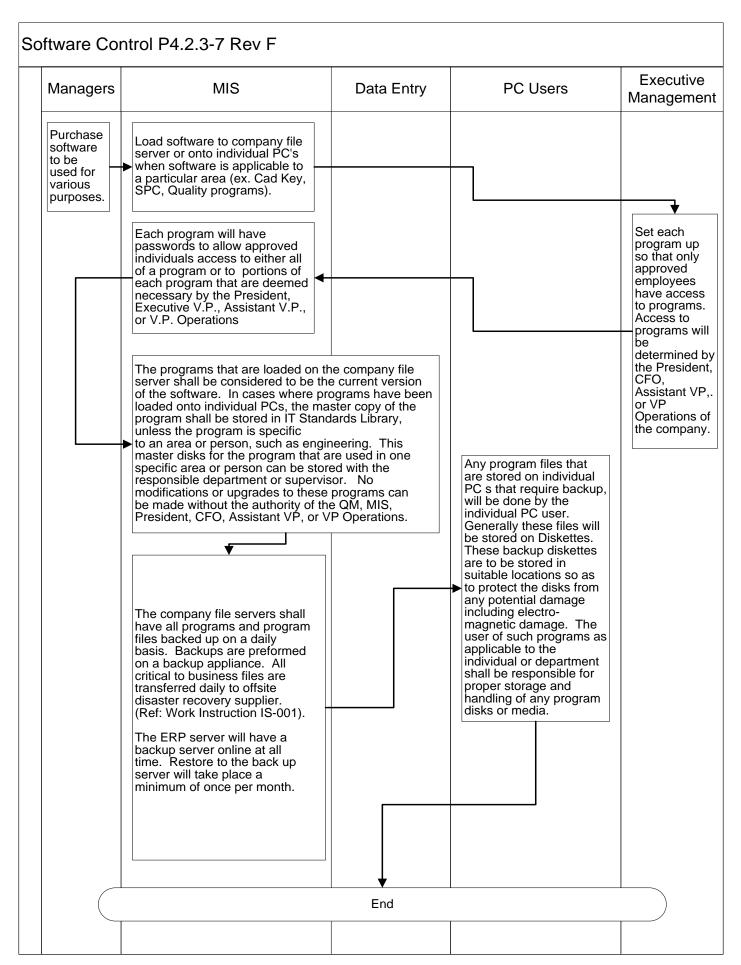
• Policy Element 4.2.3 Document control

• Quality Records Procedure P4.2.4

Work Instruction IS-001

Change History

Date	Change	Rev	Ву
02/09/99	Revised Paragraphs 5 & 6 to say	В	MO
	Servers to indicate more than one		
	server. Revised paragraph 6 to include		
	weekly tape and reference to work		
	instruction IS-001		
10/31/01	Revised paragraph 5 to show some	С	MO
	software as being stored in "other"		
	areas. Also changed location of backup		
	tapes.		
10/21/02	Flowcharted and updated to the ISO	D	MO
	9001:2000 requirements		
5/5/06	Removed reference to backup tapes,	Е	MO
	added use of backup appliance and		
	offsite storage.		
1/2/2013	Updated program storage location,	F	KG
	added assistant VP for employee		
	access approval		



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