

Procedure

Inspection Fixture Control P7.5-4

Rev. B

Approved By: Keith Gibson, President

Date: 10/29/2002

Purpose: To document process for inspection fixture control.

Scope: All inspection fixtures used for production.

Authority: The President, Quality Manager and Plant Manager have the authority to change or modify this procedure.

Reference Documents and Records

- Policy Element 7.5 Product Realization
- Master List of Inspection Fixtures
- Tool Room Work Log
- Quality Records Procedure P4.2.4

Change History

Date	Change	Rev	By
12/10/96	Reissued as part of new manual – no changes except to responsibility column	A	MO
10/29/02	Updated to ISO 9001:2000 requirements and flow charted.	B	KG

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Supervisor or Designee

Additions of or modifications to fixtures must be approved by IE or QM.

Have Tool Room or supplier make new fixture then update Master List of Fixtures . Assign new number to fixture. Fixtures are marked Customer ID, HP for Hi pot fixture, ID for ID fixture, OD for OD fixture, and the is number, EX General electric Hi Pot Fixture - 1st style or issue = GE-HP-01.

If Fixture is modified or repaired then have Tool Room Document changes on Tool Room Work Log.

END